

**LOUISIANA BOARD OF VETERINARY MEDICINE
BOARD MEETING
June 6, 2013**

Minutes

I. CALL TO ORDER

Board President, Dr. Gary T. Levy, called the meeting to order at 8:32 a.m.

II. ROLL CALL –

Roll call was taken by Board Secretary-Treasurer, Dr. Steven V. Slaton, with the following results:

Those present:

Gary T. Levy, DVM	Board President
Steven V. Slaton, DVM	Board Secretary-Treasurer
William H. Green	Board Vice President
Patrick R. Bernard, DVM	Board Member (out @ 1:20pm)
John S. Emerson, DVM	Board Member
Michael Tomino, Jr.	Board General Counsel
Wendy D. Parrish	Board Executive Director

Absent:

None.

Guests:

Heather Modicutt, LVMA
Jessica Kappler Hamilton, DVM, (9:30am)

Motion was made by Dr. Green to go into executive session to discuss issues and receive legal advice regarding potential contested matters and personnel matters, seconded by Dr. Slaton, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Bernard, seconded by Dr. Slaton, and approved unanimously by voice vote.

No formal action was taken by the Board as a result of Executive Session.

III. APPROVAL OF MINUTES

A. Board Meeting April 4, 2013

The Board reviewed the minutes from the April 4, 2013 Board meeting. Motion was made by Dr. Slaton to accept the minutes as presented, seconded by Dr. Bernard, and passed unanimously by voice vote.

IV. FINANCIAL MATTERS AND CONTRACTS

A. Financial Reports – March and April 2013

Ms. Parrish and Dr. Slaton presented the financial reports for the months of March and April 2013 for review. Motion was made by Dr. Bernard to approve the financial reports as presented, seconded by Dr. Slaton, and passed unanimously by voice vote.

Ms. Parrish updated the Board members of changes in the building occupants, and available facilities approved by the State for rental. No action was taken on this item.

B. Budget Forecast FY2013; Certificate of Deposit Investment Authority to Purchase – Ms. Parrish presented a budget forecast for FY2013 for review and discussion. Revenues were at 97% of budgeted through April 2013. Overages in budget totals on specific expense items were defined. Ms. Parrish stated that FY2013 Board budget should be close to target. No action was taken on this item.

Ms. Parrish reviewed rates and accrued interest amounts for certificates of deposit (CDs) for FY2013. Motion was made by Dr. Slaton, seconded by Dr. Bernard, to authorize Ms. Parrish, Executive Director, in association with the Board Secretary-Treasurer elect, Dr. Bernard, to make internal fund transfers for the purchase of CDs during FY2014. Motion passed unanimously by voice vote.

C. Compliance Questionnaire for Audit Engagement – The Board reviewed the compliance questionnaire for the engagement of the auditor for the FY2013 audit to be performed after June 30, 2013. Ms. Parrish advised of the outcome of the recent contract award of a new legislative auditor effective for the FY2013 audit. The compliance questionnaire answers general questions relative to the Board's actions during the fiscal year. Motion was made by Dr. Slaton, seconded by Dr. Green to approve the compliance questionnaire as presented. Motion passed unanimously by voice vote.

V. ADMINISTRATIVE PROCEEDINGS

A. Case 13-0709 V – Cathay E. Lawson, DVM – Proposed Consent Order (9:00am) – Dr. Green was introduced as presiding officer for the proceeding. Dr. Levy was recused as investigating Board member in the case. The respondent waived appearance at the hearing. Mr. Tomino presented the facts of the case, submitted exhibits for review, and a proposed Consent Order for consideration by the Board. Upon conclusion of the presentations and questions, motion was made by Dr. Bernard, seconded by Dr. Slaton, to enter into executive session for consideration of the proposed consent order presented in the case. Motion passed unanimously by voice vote. The executive session was closed to the public and only those Board members on the panel were present (Drs. Green, Slaton, Bernard and Emerson).

Motion was made by Dr. Bernard to return to open session, seconded by Dr. Emerson, and passed unanimously by voice vote. The meeting was reopened to the public. Motion was made by Dr. Slaton, seconded by Dr. Bernard to accept the Consent Order as presented for this case. Motion passed unanimously by voice vote.

B. Case 13-0405 D Proposed Agreement (10:00am) – *Motion was made by Dr. Bernard to go into executive session to discuss the character and professional reputation issues of the licensee as such is not subject to public disclosure as per the law, seconded by Dr. Emerson, and passed unanimously by voice vote.*

Upon conclusion of executive session, motion was made to return to regular session by Dr. Bernard, seconded by Dr. Slaton, and approved unanimously by voice vote.

Motion was made by Dr. Bernard, seconded by Dr. Slaton, to accept the Agreement as presented for this case. Motion passed unanimously by voice vote.

VI. DVM APPLICANT ISSUES

- A. Jessica Kappler Hamilton, DVM – (Appearance 9:30am) Request Reconsideration for Waiver of Retake of National Examination and Preceptorship Requirement** – Dr. Hamilton, a 2007 graduate of University of Georgia School of Veterinary Medicine, licensed in Georgia, was introduced to the Board and staff.

Motion was made by Dr. Slaton to go into executive session to discuss confidential matters regarding the professional character and reputation as such is not subject to public disclosure as per the law, seconded by Dr. Bernard, and passed unanimously by voice vote.

Following discussion and questions by Board members, Dr. Hamilton left the meeting.

Upon conclusion of the consideration of the issues, motion was made to return to regular session by Dr. Bernard, seconded by Dr. Slaton, and approved unanimously by voice vote.

Motion was made by Dr. Slaton, seconded by Dr. Emerson, to grant the request for waiver of retaking the national examination based on supplemental documentation of full-time employment for the requisite periods of time immediately prior to submission of application and to grant the request for waiver of the preceptorship requirement based on full-time clinical practice for a period not less than 90 days immediately prior to submission of her application. Motion passed by majority vote - Yeas – Drs. Levy, Slaton, Bernard, Emerson, Nay – Dr. Green.

- B. Petriso Baia, DVM – Request for Waiver of Preceptorship Requirement** – 2004 graduate of Banat's University of Agriculture Science and Veterinary Medicine in Romania, with completion in 2010 of the ECVFG, and passage of the April 2013 NAVLE examination. Following review of the documentation submitted by Dr. Baia, motion was made by Dr. Slaton, seconded by Dr. Bernard, to grant the request for waiver of the preceptorship requirement based on full-time clinical practice for a period not less than 90 days immediately prior to submission of his application. Motion passed unanimously by voice vote.
- C. Lindsey Renee Boudreaux, DVM – Request for Waiver of Retake of National Examination and Preceptorship Requirement** – 2008 graduate of LSU School of Veterinary Medicine, licensed in California and Colorado. Due to insufficient and incomplete documentation from Dr. Boudreaux regarding employment, the request will be placed on the August 2013 meeting agenda for review. Dr. Boudreaux is to be contacted for supplemental information and documentation.
- D. Phyllis A. Frost, DVM – Request for Waiver of Retake of National Examination and Preceptorship Requirement** – 1994 graduate of Iowa State University School of Veterinary Medicine, licensed in Iowa. Following review of the documentation submitted by Dr. Frost, motion was made by Dr. Slaton, seconded by Dr. Bernard, to approve waiver of retake of the national examination and waiver of

preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application, and to approve waiver of the preceptorship requirement as the documents provided meet the criteria of full-time clinical practice for a period not less than 90 days immediately prior to submission of her application. Motion passed unanimously by voice vote. Motion passed unanimously by voice vote.

- E. Linda Borsetti Lehmkuhl, DVM – Request for Waiver of Retake of National Examination and Preceptorship Requirement** – 1989 graduate of Ohio State University School of Veterinary Medicine, licensed in Ohio. Following review of the documentation submitted by Dr. Lehmkuhl, motion was made by Dr. Emerson, seconded by Dr. Slaton, to approve waiver of retake of the national examination and waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application, and to approve waiver of the preceptorship requirement as the documents provided meet the criteria of full-time clinical practice for a period not less than 90 days immediately prior to submission of her application. Motion passed unanimously by voice vote. Motion passed unanimously by voice vote.
- F. Eric Randall Schertel, DVM – Request for Waiver of Retake of National Examination and Preceptorship Requirement** – 1982 graduate of University of California Davis, licensed in Ohio and California. Following review of the documentation submitted by Dr. Schertel, motion was made by Dr. Slaton, seconded by Dr. Levy, to approve waiver of retake of the national examination and waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application, and to approve waiver of the preceptorship requirement as the documents provided meet the criteria of full-time clinical practice for a period not less than 90 days immediately prior to submission of her application. Motion passed unanimously by voice vote. Motion passed unanimously by voice vote.
- G. Lauren Ann Binder, DVM – Request for Waiver of Preceptorship Requirement** – 2012 graduate of Kansas State University College of Veterinary Medicine, licensed in Kansas and Texas. Following review of the documentation submitted by Dr. Binder, motion was made by Dr. Slaton, seconded by Dr. Emerson, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application. Motion passed unanimously by voice vote.
- H. Jacqueline Burns Brister, DVM – Request for Waiver of Preceptorship Requirement** – 2010 graduate of Mississippi State University College of Veterinary Medicine, licensed in Mississippi. Following review of the documentation submitted by Dr. Brister, motion was made by Dr. Green, seconded by Dr. Bernard, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application. Motion passed unanimously by voice vote.
- I. Jennie Dora Cohen, DVM – Request for Waiver of Preceptorship Requirement** – 2012 graduate of Colorado State University College of Veterinary

Medicine, licensed in Minnesota. Following review of the documentation submitted by Dr. Cohen, motion was made by Dr. Slaton, seconded by Dr. Bernard, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application. Motion passed unanimously by voice vote.

J. Margaret Anne Hartdegen, DVM – Request for Waiver of Preceptorship Requirement – 2011 graduate of LSU School of Veterinary Medicine, licensed in Georgia. Following review of the documentation submitted by Dr. Hartdegen, motion was made by Dr. Bernard, seconded by Dr. Slaton, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application. Motion passed unanimously by voice vote.

K. Jessica A. Martinez, DVM – Request for Waiver of Preceptorship Requirement – 2012 graduate of Tufts Cummings School of Veterinary Medicine, licensed in Florida. Following review of the documentation submitted by Dr. Martinez, motion was made by Dr. Emerson, seconded by Dr. Slaton, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application. Motion passed unanimously by voice vote.

L. Russell Freeland, Jr., DVM – Request for Waiver of Preceptorship Requirement – 2012 graduate of LSU School of Veterinary Medicine, licensed in Colorado. Following review of the documentation submitted by Dr. Freeland, motion was made by Dr. Slaton, seconded by Dr. Bernard, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application. Motion passed unanimously by voice vote.

M. Sarah A. Burke, DVM – Request for Waiver of Preceptorship Requirement – 2010 graduate of University of Florida College of Veterinary Medicine, licensed in Florida, Washington and Texas. Following review of the documentation submitted by Dr. Burke, motion was made by Dr. Slaton, seconded by Dr. Emerson, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application, pending receipt of all required documentation for Louisiana license application. Motion passed unanimously by voice vote.

N. Lindsay G. Shuell, DVM – Request for Waiver of Preceptorship Requirement – 2012 graduate of LSU School of Veterinary Medicine. Following review of the documentation submitted by Dr. Shuell, motion was made by Dr. Emerson, seconded by Dr. Bernard, to approve waiver of preceptorship requirements as the documents provided meet the criteria of full-time clinical veterinary practice for the required periods of time immediately prior to application, pending receipt of all required documentation for Louisiana license application. Motion passed unanimously by voice vote.

VII. POLICY, PROCEDURE, AND RULES

A. General Update

1. Mr. Tomino presented updates of suggested ongoing revisions regarding exams, licensing, definitions in veterinary medicine practice, RVT examination and practice, and disciplinary proceedings.

Motion was made by Dr. Green, seconded by Dr. Slaton, to pursue further research and rule-making groundwork with proposed changes as discussed. Motion passed unanimously by voice vote.

B. Policy and Procedure.

1. None.

C. Practice Act, and Rules/Related Matters/Declaratory Statements.

1. **Act 27**– Mr. Tomino provided an update on successful passage of Act 27 of the , 2013 Regular Session by the legislature, signed by the Governor, effective May 23, 2013, which now excludes veterinarians from PMP reporting of dispensing activity to the Louisiana Board of Pharmacy.

2. **Veteran’s Affairs Act** – Mr. Tomino provided an update regarding anticipated first applicant for expedited licensure under the new Veteran’s Affairs Act for a spouse of military personnel.

VIII. CONTINUING EDUCATION ISSUES

A. Patterson Veterinary Practical Veterinary Dentistry – Following review of the request for DVM and RVT CE credits for participation in the lecture and dental wet lab, motion was made by Dr. Slaton, seconded by Dr. Green, to allow 8 DVM CE credits, but deny RVT CE credits due to subject matter beyond the scope of RVT practice. Motion passed by majority vote, Yeas – Drs. Levy, Green, Slaton, and Emerson, Nay – Dr. Bernard.

B. Ark Sciences – Zeuterin/Male Canine Sterilization – Following review of the request for DVM and RVT CE credits for participation in the RACE approved course, motion was made by Dr. Slaton, seconded by Dr. Emerson, to allow DVM and RVT CE credits. Motion passed by majority vote, Yeas – Drs. Green, Slaton, and Emerson, Nay – Dr. Levy.

IX. MISCELLANEOUS MATTERS

A. New Licenses and Certificates Issued:

Wall certificates were presented for signature for the following licenses/certificates issued since the previous Board meeting:

DVM

3104	Kristin Lynn	Marchal
3105	Robert E.	Hewlett, IV
3106	Stephaney	Draper
3107	Ranae	Chemerys
3108	Danielle Nicole	Lee
3109	Michele K.	Gingell

Joycelyn

RVT

8254	John Paul	Bergner
8255	Veronica	Negron

CAET

9648	Norma Lee	Sims
9649	Krista Marie	Burgett
9650	Vanessa Marigo	Pinto
9651	Diana M.	Taylor
9652	Tiffany D.	Foster
9653	Laura Jin	Dunlavy
9654	Kevin J.	Toups
9655	Christen LeeAnn	Harmon

B. NAVLE Examination Timeline – Following recent changes by NBVME, a review of qualifications for 4th year students of accredited veterinary schools to take the NAVLE was made by the Board, per request of LSU School of Veterinary Medicine Office of Student Affairs. Per Louisiana statutes and rules, a student must be currently enrolled in the fourth year of veterinary school to be eligible to take the NAVLE. No action was taken on this item.

C. Election of Officers – Nominations were taken as follows: William Green, DVM, Board President; Steven Slaton, DVM, Board Vice-President; Patrick Bernard, DVM, Board Secretary-Treasurer. Motion was made by Dr. Slaton to close nominations, seconded by Dr. Emerson and passed unanimously by voice vote.

Election of officers was held. Motion was made by Dr. Emerson to install Dr. William Green as Board President, Dr. Steven Slaton as Board Vice-President, and Dr. Patrick Bernard as Board Secretary-Treasurer for fiscal year 2014, seconded by Dr. Slaton and passed unanimously by voice vote, effective August 1, 2013.

D. Authorization to Sign Checks (President, Secretary-Treasurer, Executive Director), Review of Board Member Positions – Motion was made by Dr. Emerson to afford Dr. William Green, Board President-elect, all the powers associated with the office of the President of the Board including the power to execute contracts and other documents and to conduct business on behalf of the Board effective August 1, 2013, seconded by Dr. Slaton and passed unanimously by voice vote.

Authorization to sign checks drawn on the Board's account was given to Dr. Green, Board President-elect, Dr. Bernard, Board Secretary-Treasurer-elect, and Ms. Parrish, Executive Director, effective August 1, 2013.

E. AAVSB Annual Meeting, Seattle (September 19-21, 2013) – Dr. Levy stated that he would attend the annual AAVSB meeting as the representing member for the Louisiana Board. Ms. Parrish will attend as a member of AAVSB's Nominating Committee.

Travel reimbursements for both Dr. Levy and Ms. Parrish will be provided by AAVSB for their participation as committee members. No action was taken on this item.

F. CAET Program August 15, 2013 Training – Ms. Parrish provided an update on the next training program has been scheduled for Thursday, July 15, 2013, to train at the Tangipahoa Parish Animal Control. No action was taken on this item.

X. EXECUTIVE SESSION

Motion was made by Dr. Slaton to go into executive session to discuss issues and receive legal advice regarding potential contested matters and personnel matters, including staff annual review, seconded by Dr. Emerson, and passed unanimously by voice vote. Upon conclusion of discussion of the issues, motion was made to return to regular session by Dr. Green, seconded by Dr. Slaton, and approved unanimously by voice vote.

A. Administrative Assistant Annual Review – Ms. Parrish requested input from the Board members regarding the annual review for the current Administrative Assistant. Formal review will be performed by Ms. Parrish incorporating comments received, and any merit increase will be awarded to Ms. Griffin effective July 1, 2013.

B. Executive Director Annual Review – Annual review was performed of the Executive Director. A copy of the evaluation was given Ms. Parrish. Merit increase of 3% was awarded to Ms. Parrish effective July 1, 2013.

XI. ADJOURN

There being no further business before the Board, motion was made by Dr. Slaton, seconded by Dr. Green, and passed unanimously by voice vote to adjourn. The meeting was adjourned at 3:23p.m.

MINUTES REVIEWED AND APPROVED BY FULL BOARD on August 1, 2013.

Patrick Bernard, DVM, Board Secretary-Treasurer